

WEEKSHEET.COM

MONDAY MORNING

REVIEW PREVIOUS WEEK

WHAT WENT WELL

WHAT WENT WRONG

GOALS, OBJECTIVES

COMPANY, DIVISION, TEAM GOAL:

TARGET/KPI

% VS TARGET

MY GOAL 1:

TARGET/KPI

% VS TARGET

MY GOAL 2:

TARGET/KPI

% VS TARGET

MY GOAL 3:

TARGET/KPI

% VS TARGET

DAILY

MON TUE WED THU FRI

KEY ACTIONS THIS WEEK

THIS WEEK'S KEY ACTION 1

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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THIS WEEK'S KEY ACTION 2

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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THIS WEEK'S KEY ACTION 3

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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PERSONAL IMPROVEMENT/HEALTH/LEARNING

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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FRIDAY AFTERNOON – REVIEW THIS WEEK

WHAT WENT WELL

WHAT WENT WRONG